

No. SDC/2025-26/004/10053

Dated : 30.01.2026

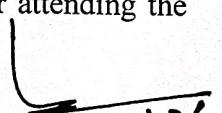
## **NOTICE**

Staff Development Cell, Guru Gobind Singh Indraprastha University is organizing **One-Day Workshop on “POSH at Workplace” on Tuesday, the 3<sup>rd</sup> February, 2026** from **10:00 a.m onwards** at the **East Delhi Campus**. The objective of this POSH Awareness Workshop is to familiarize staff with the 2013 POSH Act, define sexual harassment in all forms, and promote dignity, respect, and inclusivity on campus. The details of the proposed Workshop are given below:

<b>Date, Time and Venue</b>	<b>Details</b>	<b>Proposed Number of participants</b>
<p><b>Date :</b> 3<sup>rd</sup> February, 2026</p> <p><b>Time:</b> 10:00 a.m. to 12:30 p.m. for Non Teaching 02:00 p.m. to 04.30 pm for Teaching</p> <p><b>Venue:</b> Room No. B-004, East Delhi Campus</p>	<p>It will highlight staff roles, rights, and reporting mechanisms through the Internal Complaints Committee, clarify procedures for redressal, and encourage bystander intervention. Using case studies and discussions, the workshop seeks to build a safe, harassment-free university environment where every individual feels respected and protected.</p>	<p>Participants from each group</p> <p>1<sup>st</sup> Half : Non-Teaching 2<sup>nd</sup> Half : Teaching</p> <p>(The workshop is open to all the employees of the East Delhi Campus of the University)</p>

All the Deans/ Directors/ Branch Heads/ Librarian of East Delhi Campus, GGSIPU are hereby requested to nominate at least 5 employees in respect of their School /Directorate / Division / Branch / Library from each category (Teaching and Non-Teaching) to attend the said workshop.

All the participants so nominated are requested to fill the attached form and submit to the Staff Development Cell, East Delhi Campus on 3<sup>rd</sup> February, 2026 at the time of reporting for attending the said workshop.

  
 30.1.26  
**(Dr. Kamal Pathak)**  
 Registrar

Copy to:

1. All Deans/Directors/Branch Heads/Librarian of GGSIPU
2. AR to Hon’ble Vice Chancellor for kind information of the Hon’ble Vice Chancellor
3. AR to Registrar for kind information of the Registrar
4. In-Charge UITS with a request to upload this notice on the University website

**Staff Development Cell  
Guru Gobind Singh Indraprastha University  
Organizes**  
**One-Day Workshop on**  
**“POSH at Workplace”**  
**On 3<sup>rd</sup> Feb 2026**

**NOTICE**

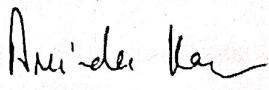
Staff Development Cell is organizing **One Day Workshop on “POSH at Workplace” on 3<sup>rd</sup> Feb 2026 at the East Campus in offline mode**. The details of the proposed Workshop are given below:

Date, Time and Venue	Details	Proposed no. of participants
<b>3<sup>rd</sup> Feb 2026 10 am to 12.30 pm for Non Teaching 2 pm to 4.30 pm for Teaching Room No. B-004 East Campus</b>	<p>The objective of this POSH Awareness Workshop aims to familiarize staff with the 2013 POSH Act, define sexual harassment in all forms, and promote dignity, respect, and inclusivity on campus. It will highlight staff roles, rights, and reporting mechanisms through the Internal Complaints Committee, clarify procedures for redressal, and encourage bystander intervention. Using case studies and discussions, the workshop seeks to build a safe, harassment-free university environment where every individual feels respected and protected.</p>	<p>Maximum 40 participants from each group (Teaching, Non-Teaching)</p> <p>(Target Group : The workshop is open to all the employees of the East Campus, University)</p>

Interested participants should fill up the attached form and submit it through proper channel at the following address on 3<sup>rd</sup> Feb 2026.

***The Chairperson, Staff Development Cell, Dean Office, USAR, East Campus, GGSIP University***

Applicants are also requested to fill the following form in Google link (mandatory).  
<https://forms.gle/5tjh4CLM862BXfDs7>

  
**Prof Arvinder Kaur**  
**Chairperson (SDC Cell), GGSIP**

**Copy to:**

1. All Deans/Directors/Branch Heads/Librarian of GGSIPU.
2. AR to Hon'ble Vice Chancellor for kind information of the Hon'ble Vice Chancellor.
3. AR to Registrar for kind information of the Registrar.
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**Staff Development Cell**  
**Guru Gobind Singh Indraprastha University**  
*Organizes*  
**One-Day Workshop on "POSH at Workplace: Awareness & Responsibilities"**  
**On 3<sup>rd</sup> Feb 2026**  
**At East Campus**

1	Eligibility	All Employee of GGSIP University (Regular/ Contractual/ Outsource)
2	Mode of delivery	Offline Mode
3	Venue	<b>Room No. B-004 East Campus</b>

Certificate will be given by Staff Development Cell, GGSIP University to all Participants.

#### **Workshop Objectives**

- 1. Awareness of the Law**
  - To familiarize participants with the provisions of the *Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013* and its relevance in educational institutions.
- 2. Understanding Workplace Harassment**
  - To help staff identify what constitutes sexual harassment (verbal, non-verbal, physical, and digital forms) and differentiate between acceptable and unacceptable workplace behavior.
- 3. Building a Respectful Culture**
  - To promote values of dignity, respect, inclusivity, and safe interaction within the university ecosystem.
- 4. Roles & Responsibilities**
  - To educate employees on their role in preventing harassment, fostering mutual respect, and reporting incidents responsibly.
- 5. Internal Committee Awareness**
  - To explain the structure, role, and functioning of the Internal Complaints Committee (ICC) and the reporting mechanisms available in the university.
- 6. Rights & Redressal**
  - To inform staff about their rights, responsibilities, and protections under POSH, and the step-by-step redressal process in case of complaints.
- 7. Case Studies & Scenarios**
  - To provide practical understanding through real-life examples, interactive case discussions, and role plays to clarify gray areas.
- 8. Encouraging Bystander Intervention**
  - To motivate staff to act as responsible bystanders—preventing, discouraging, and reporting inappropriate behavior.
- 9. Creating a Safe Campus**
  - To align university policies and personal conduct in building a safe, harassment-free campus for staff, students, and visitors.

**Room No. B-004, East Campus**

<b>3<sup>rd</sup> Feb 2026</b>	10.00 pm – 10.30 pm	Registration and Inauguration	Dr. Rina Sharma, COO Parwarish Foundation
	10.30 pm – 12.30 pm	<b>Workshop for Non-Teaching staff</b>	
	<b>12.30 pm – 1.00 pm</b>	Discussion and Tea Break	
<b>3<sup>rd</sup> Feb 2026</b>	2.00 pm – 2.30 pm	<b>Interactions with Deans, Directors and Senior officials</b>	Dr. Rina Sharma, COO Parwarish Foundation
	2.30 pm – 4.30 pm	<b>Workshop for Teaching staff</b>	
	<b>4.30 pm – 5.00 pm</b>	Tea Break	

## **Workshop Registration Details (*Registration is FREE*)**

The participants can register for the Workshop by accessing the following link and providing the required details.

<https://forms.gle/CBEvWkGufxLXkPJU6>

### **Patrons:**

**Prof Mahesh Verma, Vice-Chancellor, GGSIP University**

### **SDC Chairperson:**

**Prof Arvinder Kaur, Chairperson, SDC, GGSIP University**

### **SDC Co-ordinator:**

**Dr. Anuradha Chug, Convener, SDC, GGSIP University**

### **Organizers (East Campus)**

**Dr. Chetna Hooda**

**Mr. Rajiv**

### **SDC members:**

**Ms. Shikha Agarwal**

**Mr. Kushpreet Singh Chhatwal**

**Sh. Neeraj Pant**

### **Contact Details:**

**sdc@ipu.ac.in**

**Staff Development Cell**  
**Guru Gobind Singh Indraprastha University**  
*Organizes*

**One-Day Workshop on “POSH at Workplace: Awareness & Responsibilities”**  
**On 3<sup>rd</sup> Feb 2026**  
**At East Campus**  
**(Application Form)**

Name of the employee	
Designation	
Employee Department/ School	
Employee Code	
Date of Birth	
Employee type (Regular/ Contractual/ Adhoc/ Outsource)	
Date of Joining in the university	
Mobile number	
Email id	

**Signature of the employee**  
**(Name and Designation)**

The candidate will be permitted to attend the above course, if selected.

**Signature of the forwarding authority**  
**(Name and Designation)**